

**CASH  
MANAGEMENT**

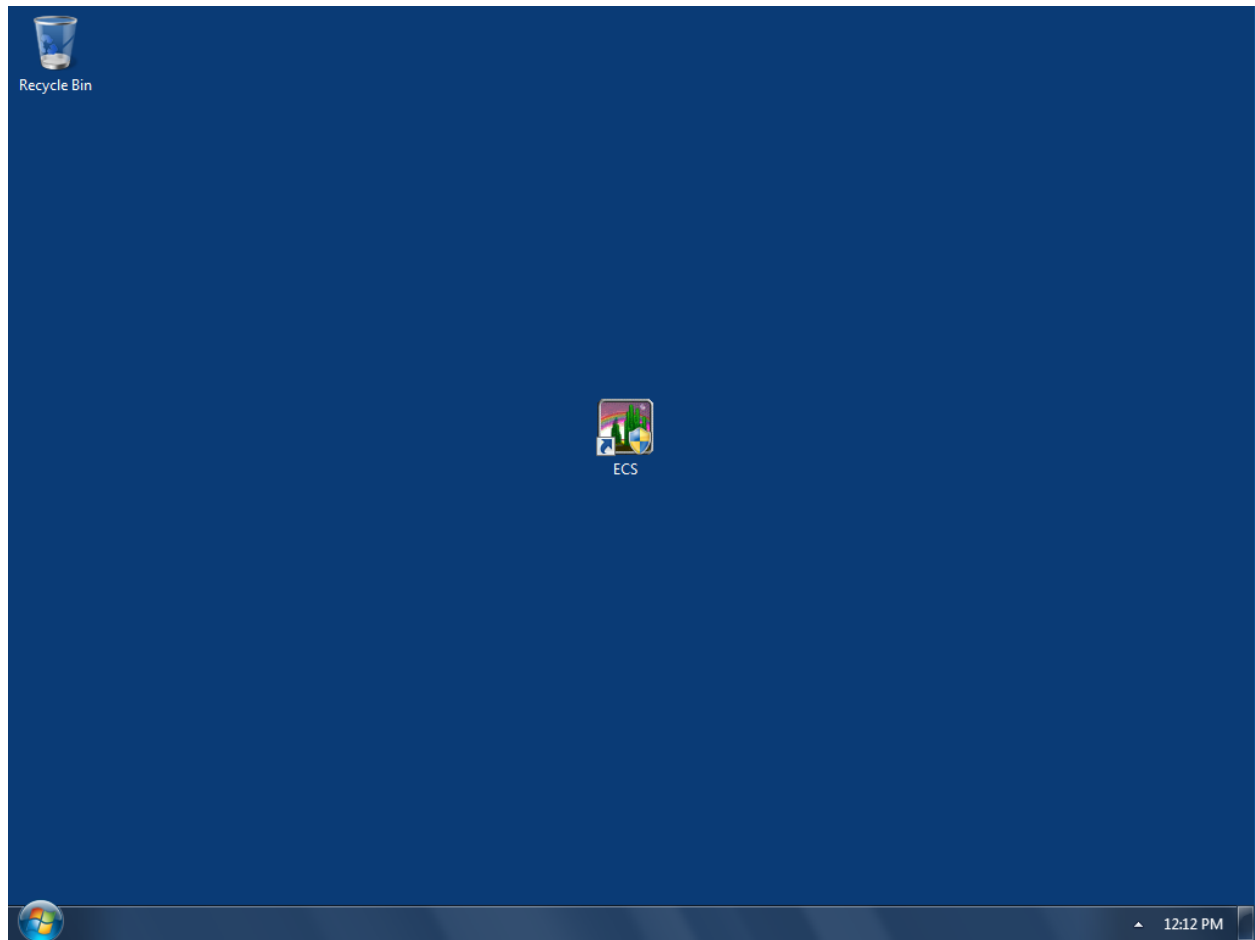
**ECS**

# Point Of Sale (POS)

## Cashier Manual

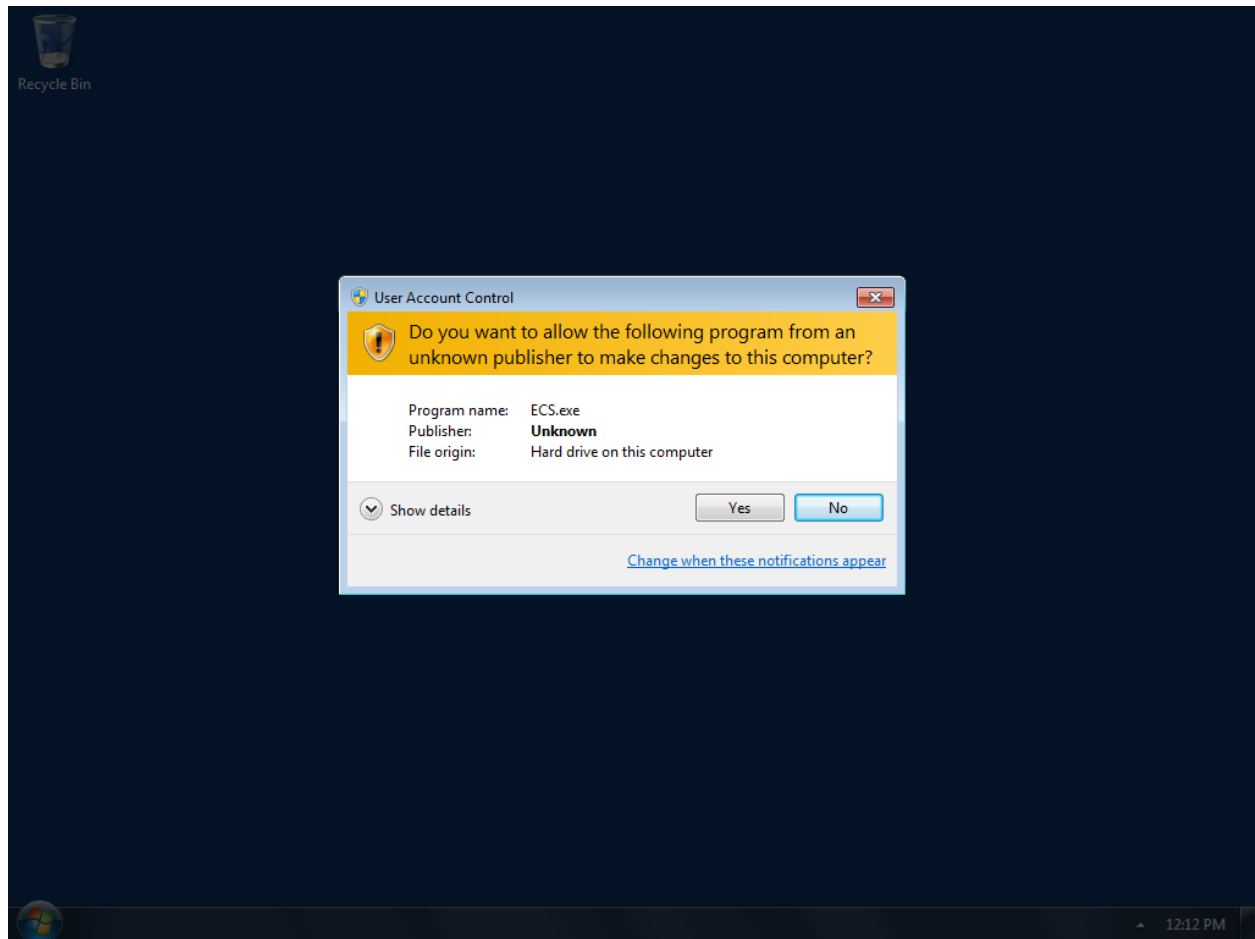
**LOG OUT**

ECS POS software runs within an ordinary Windows operating system.

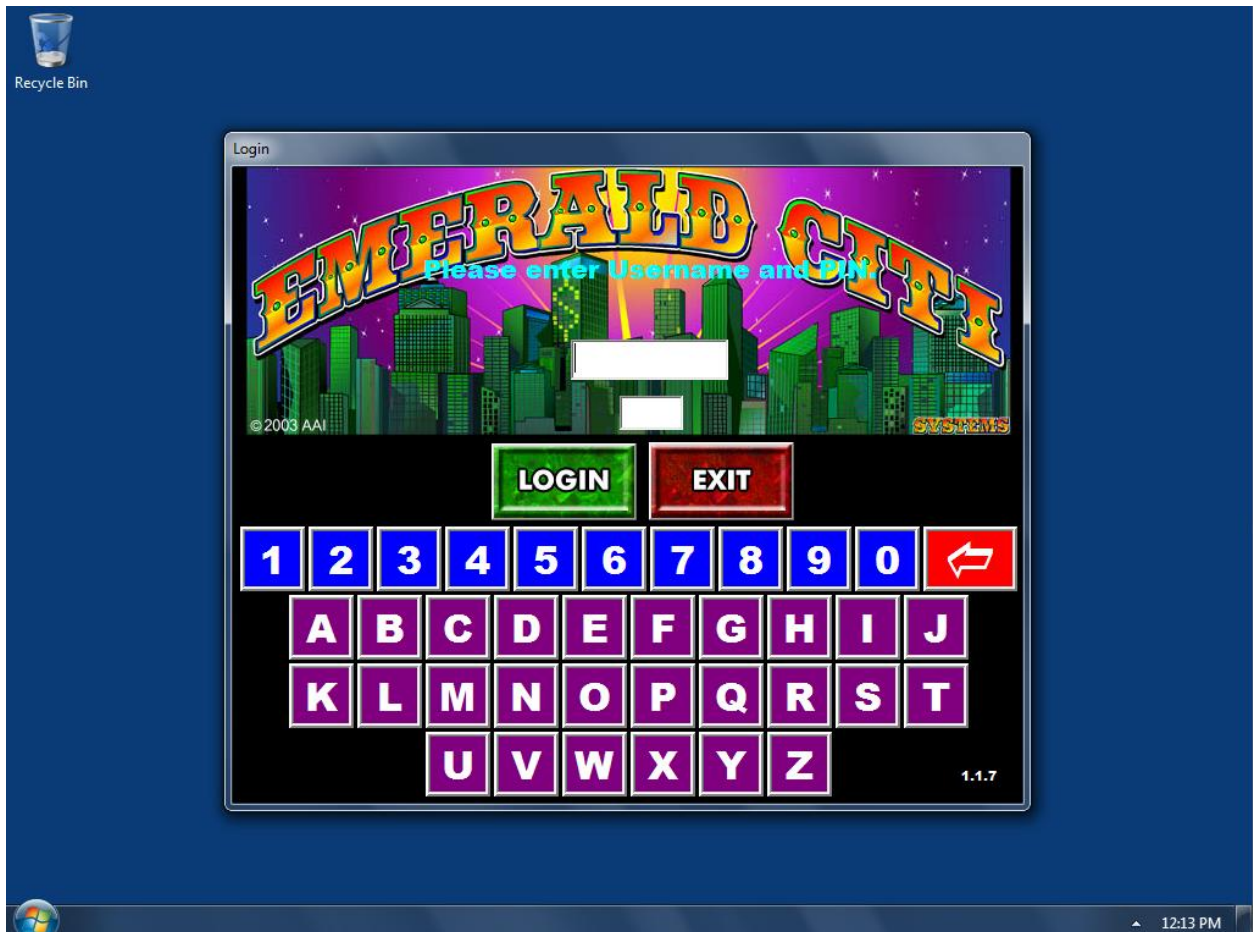


From the desktop, simply double click the ECS icon

Due to security restrictions in recent versions of Windows, ECS POS needs additional permissions to run properly. You will see the following confirmation box:



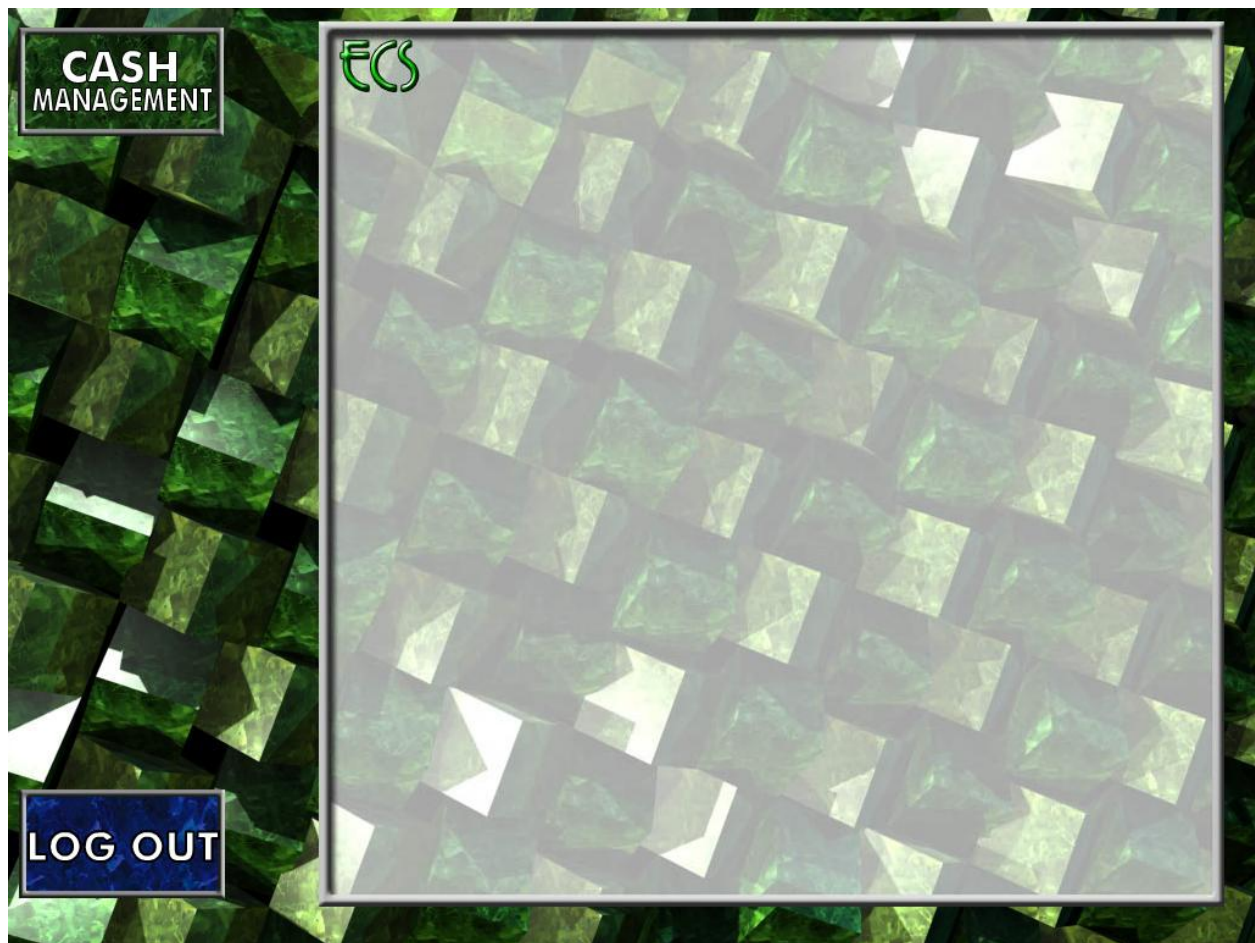
Click YES to allow ECS POS the permissions it needs to run correctly



After a moment you will see the login screen

Here you will enter your Username and PIN

Once you type the last digit of your four digit PIN the login process will proceed automatically

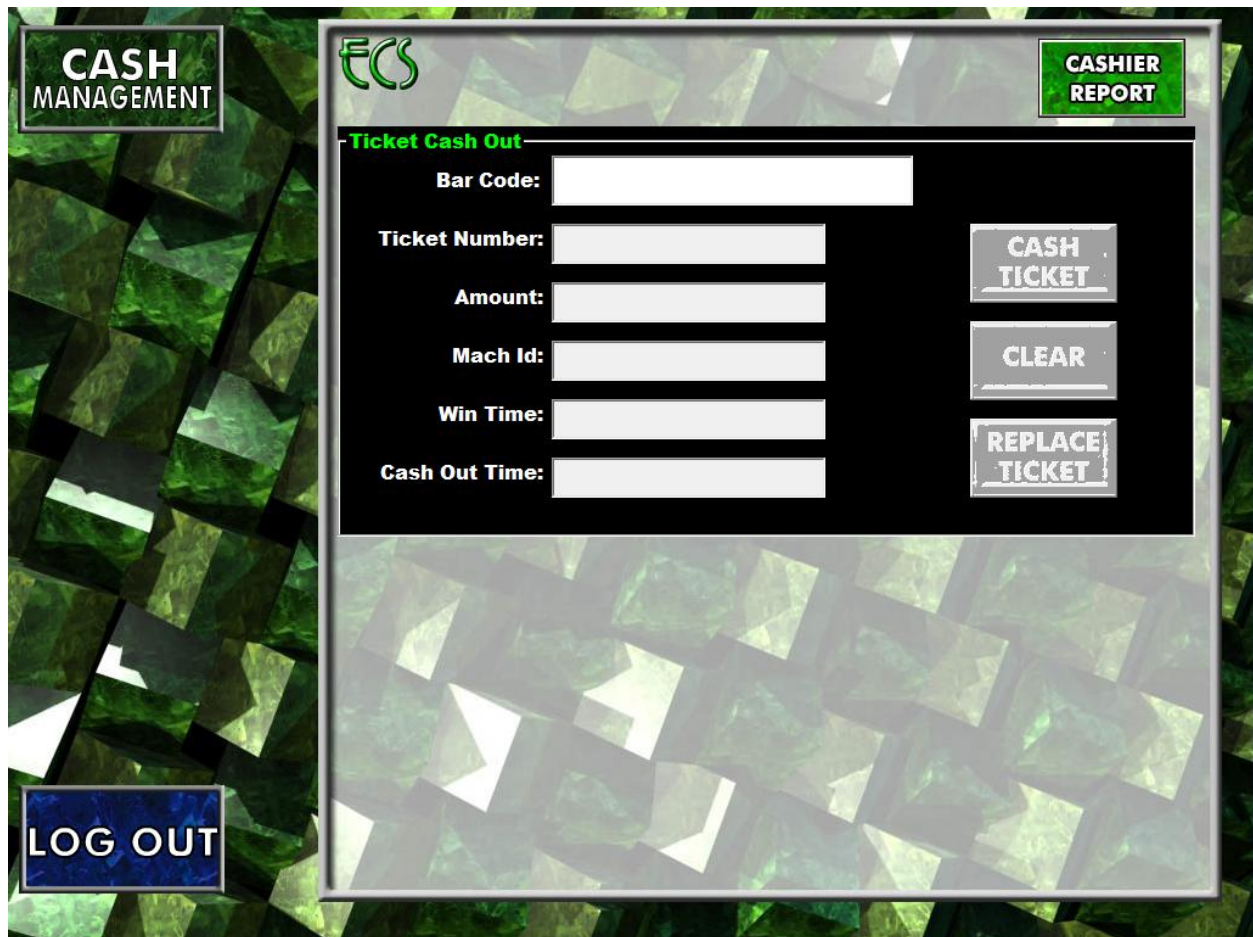


The main screen consists of the **Cash Management** button and the **Log Out** button.

The **log out** button will log you out, and return you to the log in screen

The **Cash Management** button will move you to the cashier screen





**Log Out** is also accessible from the cashier screen

In addition **Cashier Report** is also available

But the main function of the cashier screen is cashing tickets

The **Bar Code** field is active by default. Other fields are grayed out

A bar code may be entered manually, or by scanning a ticket with a bar code scanner.

**CASH MANAGEMENT**

**ECS**

**CASHIER REPORT**

**Ticket Cash Out**

**Bar Code:** 421727000062419829

**Ticket Number:** 37119

**Amount:** 5.00

**Mach Id:** SSD1

**Win Time:** 2018-01-22 12:15:39.44604

**Cash Out Time:**

**CASH TICKET**

**CLEAR**

**REPLACE TICKET**

**LOG OUT**

As with the PIN on the log in screen, when the final digit is entered, ECS POS will automatically proceed.

Once a ticket has been scanned, or entered manually, its information will be retrieved and displayed.

Information displayed in the boxes should match information on the ticket.

While **Cashier Report** has been disabled, other buttons have been enabled.

**Clear** will reset the page to accept a new ticket without marking the current ticket as cashed.

**Replace Ticket** is used to reprint a ticket if needed.

**Cash Ticket** moves forward in the process of cashing a ticket.

**CASH MANAGEMENT**

**ECS**

**CASHIER REPORT**

**Ticket Cash Out**

Bar Code:

Ticket Number:

Amount:

Mach Id:

Win Time:

Cash Out Time:

**CASH TICKET**

**CLEAR**

**REPLACE TICKET**

**Player Awards**

Ticket # 37119 - \$5.00

Player's Total: **\$5.00**

**RESET TOTAL**

**PRINT RECEIPT**

**SPLIT TICKET**

**LOG OUT**

**Reset Total** will reset the current receipt total.

**Print Receipt** will complete the transaction and print a receipt.

If another ticket is scanned, it may also be added to the total, instead of each ticket requiring a separate transaction.

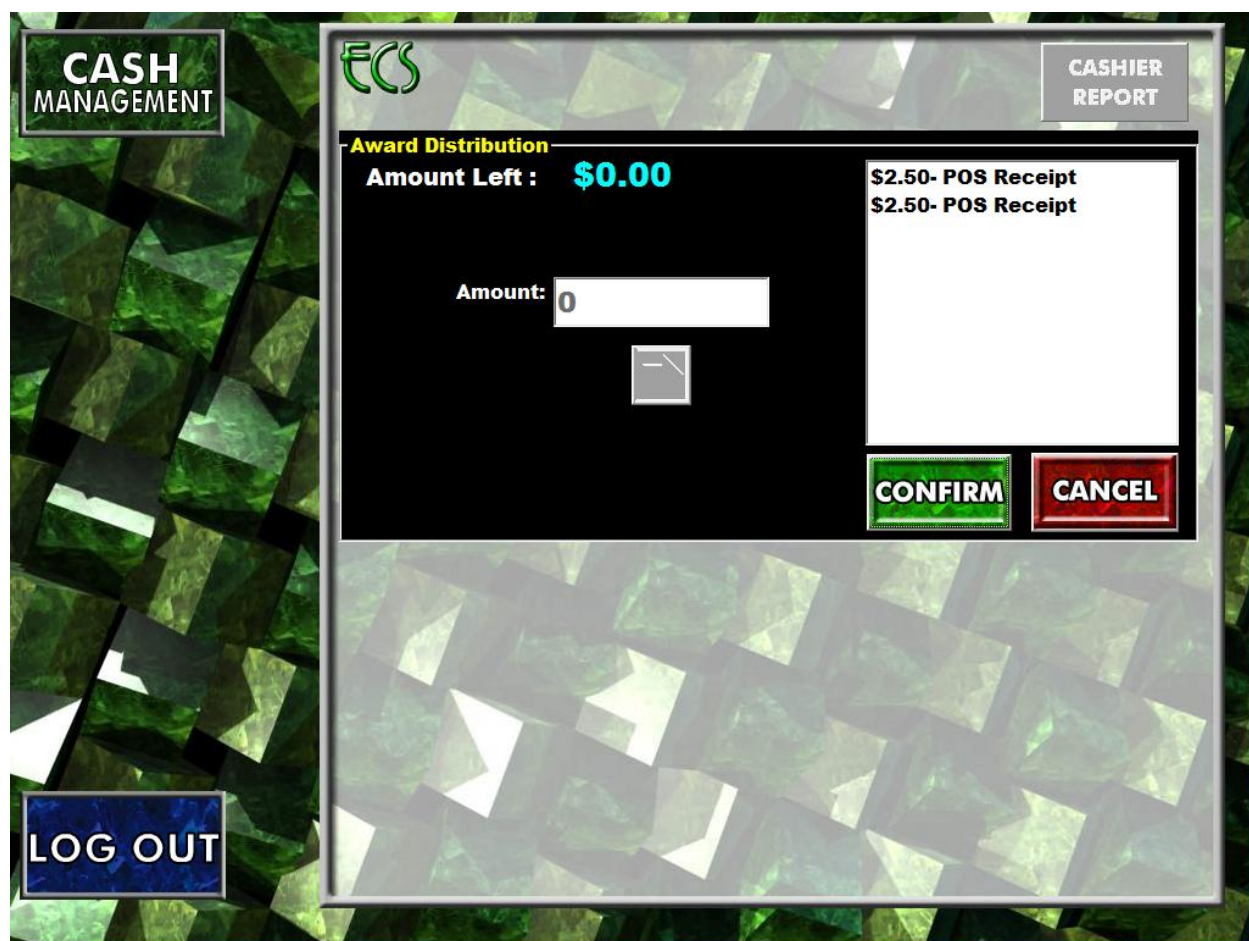
**Split Ticket** may be used to split the winnings into more than a single receipt.



The screenshot displays the ECS CASH MANAGEMENT interface. In the top left corner, there is a button labeled "CASH MANAGEMENT". In the top right corner, there is a button labeled "CASHIER REPORT". The main area is titled "Award Distribution" and shows "Amount Left : \$5.00". Below this, there is a label "Amount:" followed by a text input field. A green arrow button is positioned below the input field. To the right of the input field is a large empty rectangular box. At the bottom right of the main area, there are two buttons: "CONFIRM" and "CANCEL". In the bottom left corner of the interface, there is a button labeled "LOG OUT". The background of the interface features a green and black geometric pattern.

If **Split Ticket** is selected you will need to input the amount to be issued to the first receipt and press →.

Continue adding until the entire amount is accounted for.



Once the entire winnings are distributed, press **Confirm**.

At any time you may also **Cancel** to back out of the ticket split screen.

The screenshot displays the ECS Cash Management interface. In the top left corner, there is a 'CASH MANAGEMENT' button. In the top right corner, there is a 'CASHIER REPORT' button. The main area is titled 'Ticket Cash Out' and contains the following information:

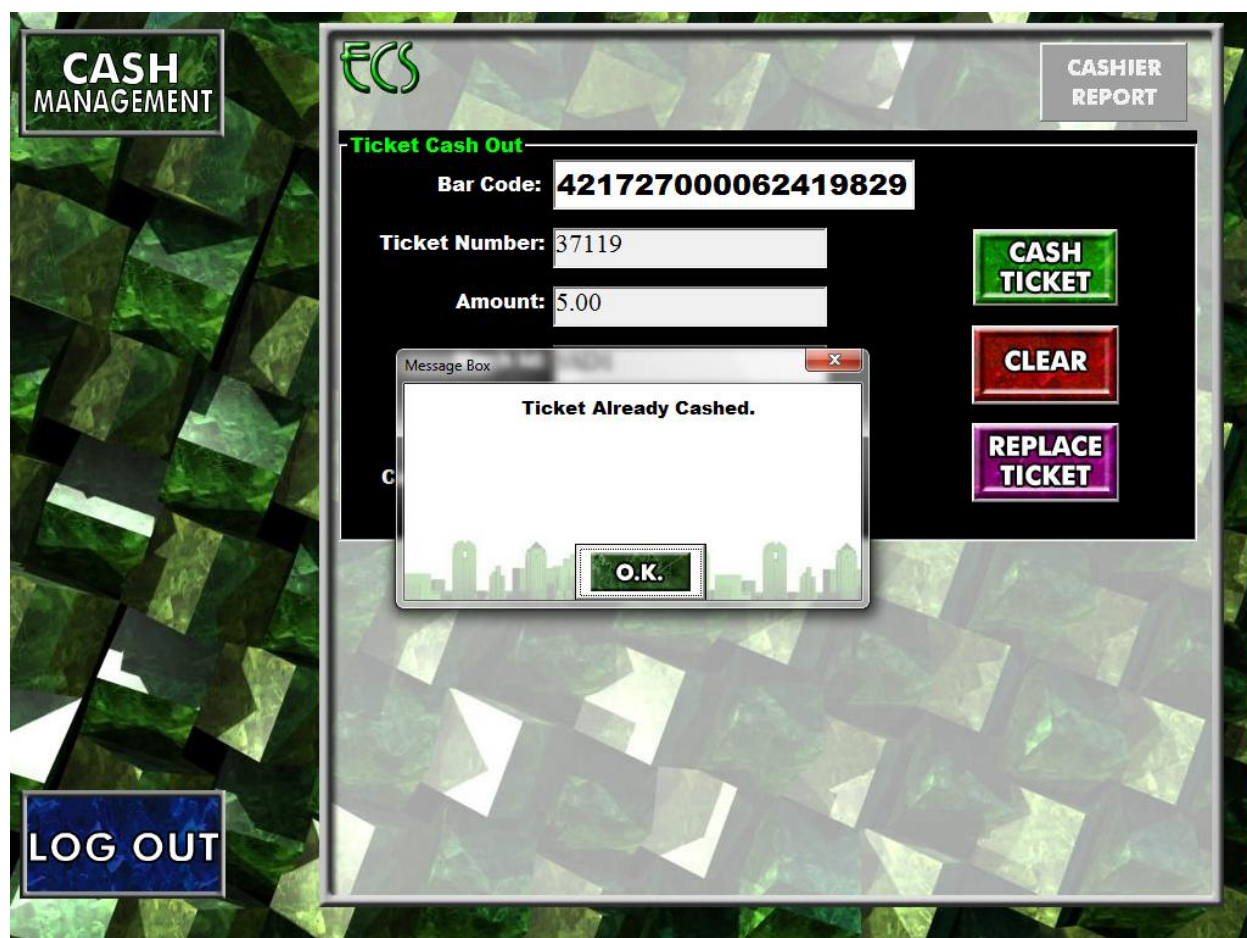
Bar Code:	421727000062419829
Ticket Number:	37119
Amount:	5.00
Mach Id:	SSD1
Win Time:	2018-01-22 12:15:39.44604
Cash Out Time:	2018-01-22 12:27:23.793964

To the right of the input fields are three buttons: 'CASH TICKET' (green), 'CLEAR' (red), and 'REPLACE TICKET' (purple). In the bottom left corner, there is a 'LOG OUT' button.

If a ticket has already been cashed, the time it was cashed out will be displayed along with the other ticket information.

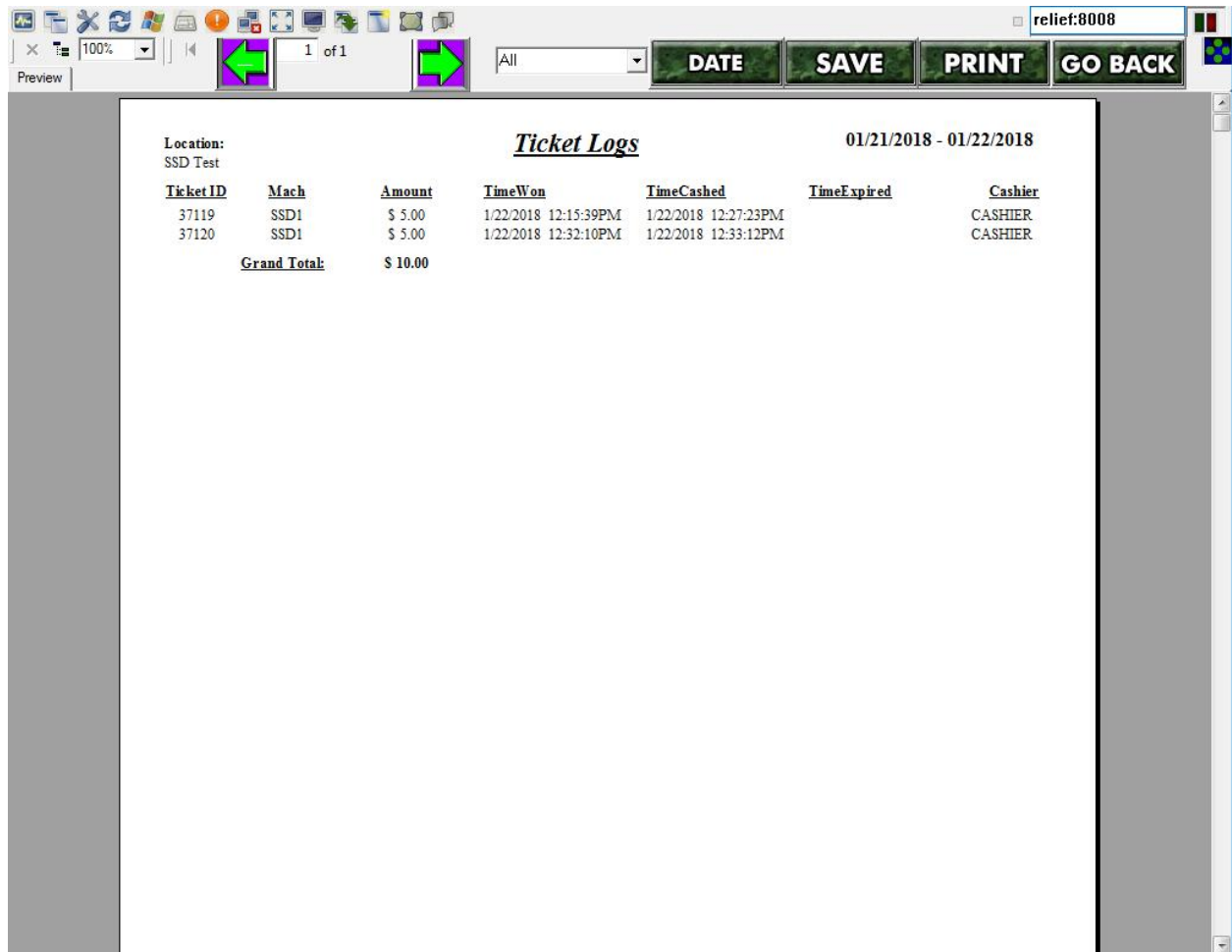
If no Cash Out Time is listed, the ticket should be cashable.





If **Cash Ticket** is selected for a ticket that has been previously cashed, and error will be displayed.





The **Cashier Report** displays information such as, when a ticket was won, when it was cashed, what amount was on the ticket, and who cashed it.

By default it displays the last 24 hours.

The ← and → buttons will navigate between pages of the report, if more than one exists.

The **Date** button may be used to change how much time is included in the report.

The **Save** button will allow the report to be saved to the ECS POS hard drive.

The **Print** button will send the report to the connected printer.

**Go Back** will return to the cashier screen.

100%

1 of 1

All

DATE

SAVE

PRINT

GO BACK

Location: SSD Test

**Ticket Logs**

01/21/2018 - 01/22/2018

<u>TicketID</u>	<u>Mach</u>	<u>Amount</u>	<u>TimeWon</u>	<u>TimeCashed</u>	<u>TimeExpired</u>	<u>Cashier</u>
37119	SSD1	\$ 5.00	1/22/2018 12:15:39PM	1/22/2018 12:27:23PM		CASHIER

From:

<

January 2018

>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

To:

<

January 2018

>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

12:13:45 PM

REFRESH REPORT

12:13:45 PM

The **Date** button will display two calendars on top of the report.

The calendar on the left is used to select the start time of the report.

The calendar on the right is used to select the end time of the report.

The times listed below each calendar will be used at the start and end times for the report respectively.

The < and > buttons on each calendar may be used to move to earlier and later months for longer reports.

